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| --- | --- | --- | --- |
| **No** | **Child Safety & Welfare** | **Date:** | **Review** |
| **POSSIBLE HAZARD** | **PERSONS AT RISK** | **CONTROLS** | **Comments** |
| * COVID-19 –infection * Dangerous Equipment * Poor facilities, * Faulty Toys and Equipment * Tripping hazards * Electrical Hazards * Lack of Security * Dangerous substances | * Children | * Infection Control Policy updated due to COVID-19 pandemic and added into policies and procedures packet- Play Together website * New Infection Control policy in operation * Soft toys, costumes and cushions covers exchanged daily and washed * New cleaning schedule and cleaning sheets are in operation (four times daily and special disinfection procedure) * Special pedal bins provided for rooms and outdoor area * Daily risk assessments carried out * Flexes and cables checked and in good condition * All cables out of reach and not trailing * All storage inaccessible to children * All waste inaccessible to children * All medicines out of reach * All cleaning substances out of reach * Highchairs fitted with harnesses and in good condition * All toys safe free of pinch or crush points, exposed bolts or sharp edges * No baby walkers in use * Heavy equipment secured so it does not tip over * Safety precautions on windows * Visibility strips attached to glass * Toughened glass * Restrictive opening devices on windows * All cords and curtains secured and made safe * All external doors secured * All internal doors secured * Door keys readily available to staff only * Emergency exits unobstructed * Presses secured so dangerous substances not accessible * Electrical sockets covered * No hot drinks * No sharp objects accessible (e.g. scissors) * Kettles stored safely * Kitchen inaccessible * Pull cords in sanitary accommodation safe * Shelves not overloaded | New storage place for all detergents  Doors safety covers  Scissors available under teacher supervision for older children  New kitchen gate |
| **FINAL ASSESSMENT** | **OVERALL RISK: LOW - all ‘Actions’ are in place** | | |

**Notes on completing above**

The risk assessment sheet above indicates **low risk** if all controls are in place (see risk rating sheet in this pack). This should be changed to Medium or High if the relevant controls are not in place and action taken to address the non-compliances. This should be noted in the Comments box.

Low: Indicates risks, which either give rise to a minor injury or the likelihood of its occurrence is low.

Medium: Indicates a medium risk due to either increased potential severity of injury or to a likelihood or more frequent occurrence.

High: Indicates that a high risk (severe injury) is associated with that hazard and the likelihood of its occurrence is not so low as to be

ignored.

Note: Daily Risk Checks should be done and are part of this pack

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| **Reviewed** | **Date:** | **By whom:** | **Final assessment/overall risk** |
| Reviewed | 22/08/2019 | Lidia Glowka | Low-all actions are in place |
| Reviewed –the changes are marked in green | 28/02/2020 | Lidia Glowka | Low- all actions are in place |
| Reviewed and updated – due to COVIC-19 pandemic – the changes are marked in red | June 2020 | Lidia Glowka | Low-all actions are in place |
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