

# Appendix D - JOB APPLICATION FORM



## PLAY TOGETHER CRECHE

Position applied For:	
Surname:	First Name:
Address:	Telephone(home):
	Telephone(work):
	Telephone(mobile):

## EDUCATION AND TRAINING

### Secondary Education

Dates	Name of School or College	Give examinations taken and results
From	To	

### Third Level Education

Dates	Name of college/university or other institution (indicate part-time/full-time/ correspondence or other)	Give details of examinations taken and results
From	To	

# Appendix D - JOB APPLICATION FORM



**EMPLOYEE HISTORY – Give details of all positions held since completing your full-time education. Start with your present or most recent position.**

Dates From To	Name of employer, address and nature of business	Position and duties	Reason for leaving or wanting to leave	Salary and any other benefits

**Please explain any gaps in your employment (i.e. you had no employer between 2016 & 2017, please give an explanation in the box provided below)**

Dates	Explanations of the gaps
From                      To	Reason
From                      To	Reason
From                      To	Reason

# Appendix D - JOB APPLICATION FORM



## TRAINING

Give details of any specialised training received and/or courses attended

## INTERESTS

# Appendix D - JOB APPLICATION FORM



Please outline your interests/hobbies

## REFERENCES

Please give the names, addresses and phone numbers of two persons who are in a position to comment on your professional/work ability. One of these references must be from your last employer. (References will not be taken up without clarification/confirmation with you in the first instance.)

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Position: \_\_\_\_\_ Position: \_\_\_\_\_

Are you eligible to work in Ireland?  Yes  No

*If yes, please provide with this application a copy of your passport, driving license or any relevant document showing your eligibility to work in Ireland*

*If no, (please insert the reasons why \_\_\_\_\_)*

**I confirm that the information given on this application form is correct.**

# Appendix D - JOB APPLICATION FORM



I understand that provision of any false information could lead to disciplinary action which can lead to dismissal

Signature of applicant:.....Date:.....

## Data Privacy - Consent for Collection and Usage of your personal data

I have read the Service's Privacy Notice, and I understand the reasons for requesting the personal information sought about myself with regard to this application form in relation to my application for the position advertised.

I consent to the collection and processing of the data given, for these purposes, by PLAY TOGETHER

This application form will be destroyed at the end of 12 months following the recruitment and selection process.

Please sign to confirm your consent and agreement to:

- our processing and storage of your data for the purpose of recruitment and selection for the position you have applied for only
- and for the storage of your data for the period specified above.

Signed:.....

Date:.....